



UU Copenhagen processes data about you

What types of data do we process?

The Youth Education Centre (UU Copenhagen) processes general and sensitive data about you. Amongst other things, this includes social security number, name, contact information, family relationships, and information about school and education.

The guidance counsellor processes data he or she has observed or that you inform us about relating to or affecting your choice of school and education. UU Copenhagen can also obtain data from other professionals with your consent. However, the guidance counsellor can, as a case worker at Copenhagen Municipality's Youth Initiative (KUI), obtain additional data from the Social Services Administration and the Employment and Integration Administration. This regards data that is relevant for educational and vocational guidance.

What do we use the data for?

UU Copenhagen uses the data to monitor your development and to provide appropriate services relating to your choice of upper secondary education. The purpose is to contribute to you making a motivated educational choice. The Municipality of Copenhagen uses data from UU Copenhagen for statistics and quality development of the area. Statistical data is used in anonymized form.

Who receives and processes your personal data?

All employees at UU Copenhagen have a duty of confidentiality. If UU Copenhagen needs to exchange data about you with other professionals, you will be informed about this and asked for your consent. Data may, however, be shared with the Social Security Administration and the Employment and Integration Administration as part of the KUI initiative.

We are obliged to report certain data to the Youth Database as part of the Ministry of Education, the Agency for IT and Learning (STIL).

Storage of personal data

Personal data registered at UU Copenhagen will be stored until the young person is 30 years old. For young people included in special programs such as STU, data will be stored for another 5 years.

The legal basis

Consolidation Act of the municipal initiative for young people under the age of 25 (LBH 1301 4/9/2020) and the Consolidation Act of youth education for young people with special needs (LBK 610 28/5/2019).

The legal document can be obtained at www.retsinformation.dk.

Your rights

According to the data protection regulation, you have a range of rights in relation to our processing of data about you. If you want to enforce your rights, you must contact UU Copenhagen.

The right to see data (right of access)

You have the right to gain insight into the personal data that the Municipality of Copenhagen processes about you, with certain exceptions accounted for in the legislation.

The right to rectification

You have the right to have inaccurate data about yourself rectified. Moreover, you have the right to have data completed, if your personal data is incomplete, including by means of providing supplementary information.

The right to erasure

The municipality is a public authority which in most cases will be able to erase data about you, once our duty to store data expires.

The right of restriction of processing

In certain cases, you have the right to restrict processing of your personal data. If you have the right to restrict processing, we may only process any data - apart from storage - with your consent from that point on. However, the municipality may continue to process your data in cases where legal claims are to be established or enforced, or in cases where personal interests or important societal interests are to be protected.

The right to object to processing

In certain cases, you have the right to object to our processing of your personal data.

You can read about your rights in the Data Protection Authority's guidance on the rights of data subjects, which you can find at www.datatilsynet.dk.

Who can you contact?**Data controller**

Copenhagen Municipality is the data controller for the processing of your personal data. Our contact details are:

UU København
The Children and Youth Administration
Korsgade 30
2200 København N
uu@kk.dk
Tlf. +45 33 66 23 00
(no sensitive personal data may be sent)

The Data Protection Officer in the Municipality of Copenhagen

If you have any questions about how we process your personal data, please reach out to the Data Protection Officer in the Municipality of Copenhagen:

Københavns Rådhus (Copenhagen City Hall)
Rådhuspladsen 1
1550 København K
+45 71 74 54 54

Call: Tuesday and Thursday from 9 to 12 o'clock

You can contact the Data Protection Officer at our website. Read more about the Data Protection Officer at www.kk.dk/databeskyttelse (site in Danish).

Complaint to the Danish Data Protection Agency

You have the right to submit a complaint to the Danish Data Protection Agency if you are unsatisfied with our processing of your personal data. You will find contact information for the Danish Data Protection Agency at www.datatilsynet.dk.

